

TCA Fourth Semi-Annual Report

2016

## Appendixes

### Appendix 1:

### Review of Policies, December 2015 through June 2016

Policy	Submission Date	Status
Control on the Use, Distribution, Archiving and Final Disposition of the Crime Incident Report (NIBRS) in the Puerto Rico Police Department	DECEMBER 2015	<p>1<sup>st</sup> Revision: September 2015</p> <p>2<sup>nd</sup> Revision: October 2015</p> <p>3<sup>rd</sup> Revision: November 2015</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: December 10, 2015</p>

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		Effective Date: January 1 <sup>st</sup> , 2016
General Order 600-624: Interactions with Transgender and Transsexual Persons	DECEMBER 2015	1 <sup>st</sup> Revision: November 2015  2 <sup>nd</sup> Revision: December 2015  Approved by the TCA.  Signed by Superintendent: December 10, 2015  Effective Date: December 10, 2015
General Order 100-116: Reorganization of the Canine Division (K9)	DECEMBER 2015	1 <sup>st</sup> Revision: October/2015  2 <sup>nd</sup> Revision: December/2015

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		<p>3<sup>rd</sup> Revision: January/2016</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: January 14, 2016</p> <p>Effective Date: January 14, 2016</p>
<p>Rules and Procedures for the Implementation and Regulation of the Use of Patrol Dogs (K9)</p> <p>Supporting Document:</p> <p>A. PRPD FORM: Deployment of the K-9 Team</p>	DECEMBER 2015	<p>1<sup>st</sup> Revision: October/2015</p> <p>2<sup>nd</sup> Revision: December 2015</p> <p>3<sup>rd</sup> Revision: January 2016</p> <p>Approved by the TCA.</p>

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		<p>Signed by Superintendent:</p> <p>January 14, 2016</p> <p>Effective Date:</p> <p>January 14, 2016</p>
General Order 100-112: Reorganization of the Tactical Operations Division	DECEMBER 2015	<p>1<sup>st</sup> Revision:</p> <p>September 2015</p> <p>2<sup>nd</sup> Revision:</p> <p>October 2015</p> <p>3<sup>rd</sup> Revision:</p> <p>November 2015</p> <p>Approved by the TCA:</p> <p>November 2015</p> <p>Resubmitted to the TCA:</p> <p>December 2015</p> <p>Approved by the TCA:</p> <p>December 2015</p>

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		<p>Signed by Superintendent:</p> <p>January 21, 2016</p> <p>Effective Date:</p> <p>January 21, 2016</p>
<p>General Order 100-117: Reorganization of the Division of Special Weapons and Tactics Division (SWAT)</p>	<p>DECEMBER 2015</p>	<p>1<sup>st</sup> Revision:</p> <p>December/2015</p> <p>2<sup>nd</sup> Revision:</p> <p>January/2016</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent:</p> <p>January 21, 2016</p> <p>Effective Date:</p> <p>January 21, 2016</p>

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General Order 100-113: Division on Investigation of Use of Force Incidents (FIU)	DECEMBER 2015	<p>1<sup>st</sup> Revision: August 2015</p> <p>2<sup>nd</sup> Revision: September 2015</p> <p>Approved by the TCA: September 2015</p> <p>Signed by Superintendent: February 11, 2016</p> <p>Effective Date: February 11, 2016</p>
General Order 100-114: For the Reorganization of the Auxiliary Superintendence in Professional Responsibility (SARP)	DECEMBER 2015	<p>1<sup>st</sup> Revision: June/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: December/2015</p>

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		<p>Approved by the TCA.</p> <p>Signed by Superintendent: February 11, 2016</p> <p>Effective Date: February 11, 2016</p>
Internal Rules for the Prevention of Discrimination, Harassment, Sexual Misconduct and Retaliation in Puerto Rico Police	DECEMBER/2015	<p>1st Revision: June/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: November/2015</p> <p>4<sup>TH</sup> Revision: December/2015</p> <p>Approved by the TCA.</p>

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		<p>Signed by Superintendent: February 11, 2106</p> <p>Effective Date: February 29, 2016</p> <p>After becoming effective, USDOJ has raised objections. The TCA is addressing in accordance with Paragraph 230.</p>
PRPD Regulation No. 8728 for the Establishment of Police Practices Free of Sexual Misconduct, Discrimination, and Retaliation	DECEMBER/2015	<p>1<sup>st</sup> Revision: June/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: December/2015</p> <p>Approved by the TCA.</p> <p>Effective Date:</p>



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		April 13, 2016
<p>General Order 100-118: Functions and Responsibilities Special Domestic Violence Division</p> <p>Supporting Documents:</p> <p>PRPD's Form: 790-1, 790-2, 790-3, 790-A, 790-B, 790-C, 790-D, 790-E</p>	DECEMBER/2015	<p>1<sup>st</sup> Revision: August/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: November/2015</p> <p>4<sup>th</sup> Revision: December/2015</p> <p>5<sup>th</sup> Revision: February/2016</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: April 21, 2016</p> <p>Effective Date:</p>

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		April 21, 2016
Administrative Order 2016-4: Investigation on Incident of Domestic Violence Involving Puerto Rico Police Employees	DECEMBER/2015	1 <sup>st</sup> Revision: August/2015  2 <sup>nd</sup> Revision: September/2015  3 <sup>rd</sup> Revision: November/2015  4 <sup>th</sup> Revision: December/2015  5 <sup>th</sup> Revision: February/2016  6 <sup>th</sup> Revision: March 2016  Approved by the TCA.  Signed by Superintendent:

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		<p>April 21, 2016</p> <p>Effective Date: April 21, 2016</p>
General Order 600-627: Investigation of Domestic Violence Incidents	DECEMBER/2015	<p>1<sup>st</sup> Revision: August/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: November/2015</p> <p>4<sup>th</sup> Revision: December/2015</p> <p>5<sup>th</sup> Revision: March/2016</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent:</p>

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		<p>April 21, 2016</p> <p>Effective Date: April 21, 2016</p>
<p>General Order 100-115: Reorganization and Functional Structure of the Sexual Offenses and Child Abuse</p>	<p>DECEMBER/2015</p>	<p>1<sup>st</sup> Revision: June/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: November/2015</p> <p>4<sup>th</sup> Revision: December/2015</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: April 21, 2016</p> <p>Effective Date:</p>

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		April 21, 2016
<p>General Order 600-622: Investigation of Sexual Offenses Incidents</p> <p>Supporting Document:</p> <p>A. Form: PRP-937, Nov/2015: Form to Attend the Orientation Phone Line for Sexual Offence Victims</p>	DECEMBER/2015	<p>1<sup>st</sup> Revision: June/2015</p> <p>2<sup>nd</sup> Revision: September/2015</p> <p>3<sup>rd</sup> Revision: November/2015</p> <p>4<sup>th</sup> Revision: December/2015</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: April 21, 2016</p> <p>Effective Date: April 21, 2016</p>

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Administrative Order 2015-3: Investigation of Incidents of Sexual Violence Committed by PRPD Employees	DECEMBER/2015	1 <sup>st</sup> Revision: June/2015  2 <sup>nd</sup> Revision: September/2015  3 <sup>rd</sup> Revision: November/2015  4 <sup>th</sup> Revision: December/2015  5 <sup>th</sup> Revision: January/2016  Approved by the TCA.  Signed by Superintendent: April 21, 2016  Effective Date: April 21, 2016

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<p>General Order 600-620 Rules and Procedures for the Use of Specialized Weapons by Members of the Division of Specialized Tactics</p>	<p>DECEMBER/2015</p>	<p>1<sup>st</sup> Revision: November/2015</p> <p>2<sup>nd</sup> Revision: December/2015</p> <p>3<sup>rd</sup> Revision: January/2016</p> <p>Approved by the TCA</p> <p>Signed by Superintendent: February 11, 2016</p> <p>Effective Date: February 11, 2016</p>
<p>General Order 600-625: Management and Crowd Control</p> <p>Supporting Document: A. Form PRP174: Report on Constitutional Activities or Civil Disturbances</p>	<p>DECEMBER/2015</p>	<p>1<sup>st</sup> Revision: November/2015</p> <p>2<sup>nd</sup> Revision: December/2015</p>

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		<p>3<sup>rd</sup> Revision: January/2016</p> <p>4<sup>th</sup> Revision: February/2016</p> <p>Approved by the TCA.</p> <p>Signed by Superintendent: April 19, 2016</p> <p>Effective Date: April 19, 2016</p>
General Order 600- 623: Rules for the Handling of Police Pursuit	DECEMBER/2015	<p>1<sup>st</sup> Revision: December/2016</p> <p>2<sup>nd</sup> Revision: February/2016</p> <p>3<sup>rd</sup> Revision: March 17, 2016</p>



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		<p>Approved by the TCA.</p> <p>Signed by Superintendent: March 17, 2016</p> <p>Effective Date: April 19, 2016</p>
General Order 600-612: Authority of the Puerto Rico Police to Perform Searches and Seizures	JANUARY 2016	Annual Revision
General Order 600-615: Authority of the Puerto Rico Police to carry out Arrest and Citations	JANUARY 2016	Annual Revision
<p>General Order 600-626: Intervention of Foreign Persons</p> <p>Supporting Documents:</p> <p>A. Steps to follow when a foreign person is detained or arrested</p>	JANUARY 2016	<p>1<sup>st</sup> Revision: January/2016</p> <p>2<sup>nd</sup> Revision: March/2016</p>

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<ul style="list-style-type: none"> <li>B. List of countries of compulsory notification</li> <li>C. Notification to Consulate by reason of arrest or detention</li> <li>D. Translations of Notification to Consulate and Access Languages</li> <li>E. Sheet of facsimile notification to Consulate</li> <li>F. List of Consulates in Puerto Rico</li> </ul>		<p>Approved by the TCA.</p> <p>Signed by Superintendent: May 15, 2016</p> <p>Effective Date: May 26, 2016</p>
General Order Crisis Intervention Team	JANUARY 2016	<p>1<sup>st</sup> Revision: January/2016</p> <p>2<sup>nd</sup> Revision: February/2016</p>
<p>Investigation Manual for the Auxiliary Superintendence in Professional Responsibility</p> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>A. Complaint assignment sheet</li> <li>B. Notification to Complainant</li> <li>C. Notification to Defendant</li> </ul>	JANUARY 2016	<p>1<sup>st</sup> Revision: January/2016</p> <p>2<sup>nd</sup> Revision: February/2016</p> <p>3<sup>rd</sup> Revision: March/2016</p>

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		4 <sup>th</sup> Revision: May/2016  Approved by the TCA: May 23, 2016
Regulation of Receipt, Processing, Investigation and Adjudication of Administrative Complaints Against PRPD Employees	JANUARY 2016	1 <sup>st</sup> Revision: November/2015  2 <sup>nd</sup> Revision: December/2015  3 <sup>rd</sup> Revision: January/2015  4 <sup>th</sup> Revision: March/2016  5 <sup>th</sup> Revision: May/2016  Approved by the TCA:

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		May 23, 2016
<p>Regulation for the Amendments on Art. 14 of the PRPD Personnel Regulation</p> <p>Supportive Documents:</p> <ul style="list-style-type: none"> <li>A. Guide for Imposition of Corrective Measurements</li> <li>B. Written Reprimands</li> <li>C. Verbal Warnings</li> <li>D. Correctives Measures</li> </ul>	FEBRUARY 2016	<p>1st Revision: February/2016</p> <p>2<sup>nd</sup> Revision: March/2016</p> <p>3<sup>rd</sup> Revision: April/2014</p> <p>4<sup>th</sup> Revision: June/2016</p>
General Order 600-603: Use and Management of Impact Weapons	APRIL 2016	Annual Revision
General Order 600-604: Use and Management of Chemical Weapons	APRIL 2016	Annual Revision
	APRIL 2016	Annual Revision

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General Order 700-701: Creation of Field Training Officer Program		
Operational Manual for the Field Training Officer Program	APRIL 2016	Annual Revision
Administrative Order-2015-1-IV: Vehicular Interventions	APRIL 2016	Annual Revision
<p>Administrative Order for Non-Punitive Correctives Actions Applicable to the Puerto Rico Police Members</p> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>A. List of minor infractions and their remedial measures</li> <li>B. Form of verbal reprimand</li> <li>C. Form of Corrective Measures</li> <li>D. Form of Written Reprimand</li> </ul>	APRIL 2016	<p>1<sup>st</sup> Revision: April 2016</p> <p>2<sup>nd</sup> Revision: June 2016</p>
<p>General Order of Open Meetings</p> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>A. RA-1: Guide for coordination of open meetings</li> </ul>	APRIL 2016	New Policy

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B. RA-2: Evaluation Sheet		
<p>General Order: Community Policing</p> <p>Support Documents:</p> <ul style="list-style-type: none"> <li>A. PRPD Form for Implementation of Problem-Solving Model (SARA)</li> <li>B. Model of Agreement with Community Alliance</li> <li>C. PRPD Form for the Formal Community Partnerships Report</li> <li>D. PRPD Form Referral of a matter of Quality of Life Program</li> <li>E. PRPD Form Monthly Registration of Referrals Received on Issues of Quality of Life</li> <li>F. PRPD Form Monthly Registration of Referred Resolved on Matters Quality of Life</li> </ul>	April 2016	<p>1st Revision: April/2016</p> <p>2nd Revision: May/2016</p> <p>3<sup>rd</sup> Revision: June/2016</p>
General Order: Drugs, Narcotics, Vice Control and Illegal Firearms Bureau	MAY 2016	New Policy
PRPD Form's Manual for the Drugs, Narcotics, Vice Control and Illegal Firearms Bureau	MAY 2016	New Policy

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Supporting Documents: PRPD's Forms		
General Order of Ethic's Code for the PRPD Members	MAY 2016	Annual Revision
General Order: Hate Crimes Investigations	MAY 2016	New Policy
General Order 600-601: Rules for the Use of Force for Members of the Puerto Rico Police Department	MAY 2016	Annual Revision
General Order 600-602: Use and Management of Electronic Control Device (Taser)	MAY 2016	Annual Revision
General Order 600-605: Report and Investigation of Incidents of Use of Force by Members of the Puerto Rico Police Department	MAY 2016	Annual Revision

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Glossary of Definitions: Basic Concepts of the Policies of Use of Force	May 2016	New Policy
Protocol for the Recording of Communication between Supervisors and Members of the Puerto Rico Police Department	JUNE 2016	New Policy
Protocol to Receive Comments from the Public Prosecutors, Judges and Public Defenders with Respect to the Performance of Members of the Puerto Rico Police Department	JUNE 2016	New Policy
<p>General Order: Standards and Procedures of Transfers' Transactions of the Rank System's Staff</p> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>A. Communication from the Superintendent by assigning new functions</li> <li>B. Form PPRD-144: Request of Transfers and/or Exchange</li> <li>C. Form PPRD-693: Request for Transfers or Temporary Relocation by His Own Request</li> </ul>	JUNE 2016	New Policy